



**St Thomas More Catholic Primary School**

**Margaret River**

## **EMPLOYMENT OPPORTUNITY**

# **Assistant Principal**

We are seeking a dedicated and dynamic Assistant Principal to join our vibrant school community.

As a single-stream Catholic primary school located in the beautiful Margaret River region, we are committed to providing a nurturing and inclusive environment that fosters the spiritual, academic, and personal growth of our students.

This 1.0FTE (Monday-Friday), ongoing position will commence at the beginning of 2025.

Key responsibilities include:

- Support the Principal in the overall leadership and management of the school.
- Promote and uphold the Catholic ethos and values of the school.
- Lead and manage curriculum development and implementation.
- Foster a positive and collaborative school culture.
- Oversee student welfare and behaviour management.
- Engage with parents, the parish, and the wider community.
- Contribute to staff professional development and performance management.
- Willingness to be a reflective member of a professional learning community.

### **Application Details**

Applicants are required to submit a cover letter and address each of the selection criteria. When addressing the selection criteria, please limit your response to a maximum of one page per QCE pillar. A current CV is also required, including the names and contact number of three professional referees, one of whom must be the current employer, and a parish priest.

### **Qualifications Required:**

Current WA Working with Children Check (WA WWCC)  
Minimum four-year tertiary qualification (Education)  
Accreditation to Lead in a Catholic School (or willingness to attain this)  
Teacher Registration Board WA (Registered Teacher) TRBWA

**by 4:00pm 4<sup>th</sup> October 2024.**

**Full selection criteria available through the [www.cewa.edu.au](http://www.cewa.edu.au) website.**

**Please address all applications to: Mr. Russell Wylie (Principal)**

**Applications can be emailed to [admin@stmcps.wa.edu.au](mailto:admin@stmcps.wa.edu.au)**